



# Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

**Board of Finance  
Regular Meeting Minutes  
September 6, 2017 – Town Hall – 7:00 pm**

**Members Present:** Chairman R. Tarlov, R. Lepore, A. Migliaccio, T. Kane, A. Bisbikos

**Others Present:** First Selectman A. Shilosky, BOE B. Bernier, CFO M. Cosgrove, Tax Collector M. Wyatt, N. Kaplan and Clerk J. Campbell

**1. CALL TO ORDER**

R. Tarlov called the meeting to order at 7:00 pm.

**2. ADDITIONS TO THE AGENDA**

None

**3. APPROVAL OF MINUTES: August 16 Regular Meeting**

A. Migliaccio MOTIONED to approve the minutes from the 8/16 regular meeting, SECONDED by T. Kane. All members voted in favor. MOTION CARRIED 5/0

**4. CITIZENS COMMENTS**

N. Kaplan expressed his concern over the hiring freeze. N. Kaplan was under the impression that there was zero hiring in PW and P&R. A. Shilosky stated that they were in the process of hiring 2 of the 4 missing PW personnel and the P&R vacancy is in the process. P. MacDowell wanted to reiterate what N. Kaplan had stated.

**5. CORRESPONDENCE**

See the attached correspondence

**6. BOARD OF EDUCATION UPDATE**

Due to unforeseen circumstances the parties could not be here to discuss this further. The agenda item has been postponed to 10/4 potentially.

**7. DEPARTMENT REPORTS**

- a. **Tax Collector** – M. Wyatt reported from the prior meeting that the Assistant Tax Collector will start on Monday Sept. 11. There is still some confusion on the MV bills. The press release has been re-done and posted accordingly.
- b. **Finance** – M. Cosgrove also reported from the prior meeting. The position in Finance on the BOE side has been filed. ED-01 which will have BOE grant information should be ready later this month. M. Cosgrove will print a report from MUNIS for the grant fund. The board can then review and decide if it is enough information.

**8. FIRST SELECTMAN**

- a. **Transfer requests** - None
- b. **First Selectman's report** – Building has hired for the position of Land Use Assistant. Tax Collector has hired new assistant. A. Shilosky seems to think this candidate will be a great fit. Finance department filled their vacancy as well. PW is in the process of interviewing for 2 of the 4 vacant positions. We have the option to hire a 3<sup>rd</sup> person, but it may not be needed. A Multi-use machine is be purchased for PW to help eliminate some of the staffing concerns. P&R has interviewed for the Recreation Supervisor position. Jessica will be moved up into the Supervisor position. Currently the fields at the rec plex are in the best condition they have been in in a long time. Baseball had a fundraiser to support the replacement of the dugouts at the rec plex. They are working with PW to finalize the details. The Town Hall roof will be replaced. Capitol has not been transferred out of the general fund with the exception of \$25,000 transferred for IT. The computer systems are dying, 5 systems went down within the last month. Alpha Q building on Upton Rd. has been permitted. Lot next to Starbucks, owners have finalized drawings for a

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2017 SEP 11 AM 8:52  
A. Shilosky  
FIRST SELECTMAN

multipurpose building going in. Upton Rd has a Manufacturer interested in putting in 100,000 sq. ft. building. We are in competition with Montville. A. Shilosky will talk with the EDC about working with the company. C-TIP application was suggested they fill out.

#### 9. NEW BUSINESS

- a. **Review of meeting with Lockton** – M. Cosgrove, R. Tarlov, A. Shilosky, and B. Bernier met with Lockton. They revisited the funding model that they had presented about 1-1 ½ years ago. Lockton brought a Stonington Model because that is one of their clients. Similar to what we do with the exception of not using the entire fund balance to offset the claims and admin costs. 1/3 of the amount that exceeded the 100% claims number plus risk corridor number. M. Cosgrove did run the numbers based on the formula given. The numbers would be too high to change right over. They talked about phasing the new formula in over a 10 year period. Transitioning to a new stop loss program is also going to impact the cash flow. The current formula leaves room for too much volatility.
- b. **2018-2019 Budget – Discussion** – The budget Facebook page has not been successful. The BOF has chosen to remove any presentations from departments that do not have any new initiatives for the budget. A. Bisbikos suggested bringing in State Reps in again to discuss the state budget. T. Kane suggested a meeting with the State Reps coincide with the budget presentations. R. Lepore suggested redoing the survey questions. A. Bisbikos suggested inviting certain groups to meeting, such as a business owner evening, senior night, etc. R. Tarlov would like to see if Laurie Robinson is available to help with the survey questions again and potentially a tri-board committee. All members agreed this should be held after the elections in November.
- c. **Board of Finance Resignation and Vacancy** – There is now a vacancy on the board with a resignation of S. Lowe. The vacancy has been posted. If no other candidates are interested in the vacancy, the board will vote on an already interviewed candidate on the first October meeting.

#### 10. OLD BUSINESS

- a. **2017-2018 Budget Update – Discussion and Possible Action** – There is still no budget from the State. A. Shilosky stated that he has an e-mail into Linda Orange to see what it happening with the mill rate.
- b. **Board of Finance Objectives and Initiatives – Review and Update** – R. Tarlov stated that he does not want to create a new mission statement, which was not his initial goal with the review. He does want to present something to the public on what the BOF can and cannot do. He believes the public thinks the BOF has more latitude then they actually do.

#### 11. LIAISONS' REPORTS

A. Migliaccio reported on the Police Commission. The town has purchased some trail cameras to hopefully prevent some of the break-ins that have happened in the area. The money for these cameras came from the police fund. The police department had purchased software that would allow the data from the car's computer to automatically be downloaded into the state police servers. In a long process we have found out that the server apparently does not have enough storage for this to be downloaded. A. Migliaccio is going to follow up with Mario to make sure the information they are receiving is the correct lingo. A. Shilosky stated that the Police Commission is questioning why they are a commission. T. Kane suggested changing to a Public Safety Commission. R. Tarlov reported on Youth and Social Services. They are hosting an event called Junk in the Trunk. \$20 advanced registration, \$25 day of and you can sell your stuff out of your car. They will also be hosting the bake sale on Election Day. Resolution Run is also coming up. This is their 3<sup>rd</sup> year hosting this event. Last years was very successful.

#### 12. CITIZENS COMMENTS

None

#### 13. ADJOURNMENT

R. Lepore MOTIONED to adjourn the meeting at 8:41 pm, SECONDED by A. Bisbikos. All members voted in favor. MOTION CARRIED. 5/0

Respectfully Submitted,  
*Joanie Campbell*, Clerk

#### Attachments:

Correspondence A & B, Lockton Handouts, Objectives & Initiatives